



# Hilton Head Plantation Property Owners' Association, Inc.

**TO: Hilton Head Plantation Executive Committee**

**FROM: T. Peter Kristian, CMCA, LSM, PCAM®  
HHP General Manager**

**DATE: November 12, 2021**

**SUBJECT: Executive Committee Meeting**

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There will be an Executive Committee meeting on Tuesday, November 16, 2021, 10:00 AM, at the POA Service Center. A tentative agenda follows.

## **AGENDA**

### **A: Decision Items:**

- A-1 The Board usually holds its Pre-Audit meeting ahead of the December Board Meeting on Tuesday, December 7, 2021, at 8:30 AM.
- A-2 Noted the Pedal Hilton Head Island request to hold a Fundraising Event on HHP, Sunday, May 1, 2022. The Security Committee reviewed this proposal and unanimously voted to recommend against granting permission for this fundraising event for a variety of concerns including safety, inconvenience to property owners, liability, and personnel resources. (enclosure)
- A-3 Noted status of Board of Directors nomination applications.

### **B: Discussion Items:**

- B-1 Noted the second call for Board candidates was published in the November 15, edition of *Plantation Living*.
- B-2 Noted plans are being finalized for the Volunteer Party on Friday December 3, 4:00 - 6:00 PM at the Spring Lake Pavilion.
- B-3 Noted letter from members of COIN and other groups. (enclosure)

**C: Information Items:**

- C-1 To date, the balance in the Capital Transfer fee account is approximately \$597,532.
- C-2 Our last Coffee of the year will be held at 10:00 AM on Thursday, November 18, at the Plantation House. Representatives from Wood+Partners will provide an update on the Dolphin Head Renovation project.
- C-3 The front entrance flowers have been changed out for the winter.
- C-4 Noted progress on developing a Memorandum of Understanding with the Town of Hilton Head Island regarding beach renourishment for Pine Island.
- C-5 The final Board meeting of 2021 will be held on Tuesday, December 7.
- C-6 The Spring Lake Pool closed for the season on Wednesday, October 31, 2021.
- C-7 This year's Board Christmas Party will be hosted by Jon Heron. More details to follow.
- C-8 The Charles is now under construction at the former site of the Old Fort Pub.
- C-9 The new parking lot for Fort Mitchel is under construction.
- C-10 The Spring Lake Pavilion dock has been painted.
- C-11 The Waterway Place Townhome project's developer has brought their assessment account current and the builder has provided a compliance fee retainer. Site preparation is now underway.
- C-12 Noted variance request by Palmetto Hall POA. (enclosure)
- C-13 David Mills is working on scheduling the re-sealing of the Spring Lake parking lot, which would include parking strips and directional arrows.
- C-14 We had a very successful Veterans Day observance on Monday, November 8. Major Warren Gaither was the featured guest speaker for this year's event.

**D: Bids:**

- D-1 Bids for resurfacing six Tennis Court for the Spring Lake Racquet Club. (enclosure)

**E: Set Board Agenda**

Set the December 7, 2021, Board Agenda (enclosure)

**F: Executive Session – Legal Matters**