



Hilton Head Plantation Property Owners' Association, Inc.

EXECUTIVE COMMITTEE MEETING MINUTES **January 19, 2021**

CALL TO ORDER:

President Lois Wilkinson called the meeting to order at 10:00 AM.

PRESENT:

Lois Wilkinson
Jim Lucas
Ann Schwab
Jon Heron
Jordan Berliner – Alternate Member

STAFF:

Peter Kristian – General Manager
Williette Lee- Community Relations
David Mills- Director of Maintenance

APPEALS

Heard the Appeal of Mr. Torre who appealed a \$100 fine that was levied for a violation of Hilton Head Plantation POA's Rules and Regulations Section B-I Common Property "E. No dumping of any kind will be tolerated on any open space/ and or common property within the Plantation". After deliberations, the Executive committee unanimously voted to reduce the fine to \$50.00.

AGENDA

A: Decision Items:

- A-1 Noted recommended appointments to the Election Committee. Referred to the Board for consideration.
- A-2 Noted recommended appointments to the 2021/2022 Nominating Committee. Referred to the Board for consideration.
- A-3 Consider the adoption of the revised Strategic Plan for 2022-2026. Referred to the Board for consideration.
- A-4 Consider moving the Annual Meeting from Saturday, March 20 to Saturday March 27 with the March Board meeting moved to March 30. This will permit more time for the auditors and more time to see if restrictions on gatherings are re-evaluated to allow the Annual Meeting to be held indoors. Referred to the Board for consideration.

A-5 Consider the recommendation for the Communications Committee for the final version of the 2021 Resident Survey. Referred to the Board for consideration.

B: Discussion Items:

B-1 Discuss Board Policy with regarding Revenue Recognition. The Executive Committee voted to add this item to the Board's January agenda.

B-2 Noted staff will provide recommendations for Community Service Awards for the Board's February meeting. Please provide any suggestions to the General Manager.

B-3 Staff is working on the ballot format for the 2021 Election and Annual Meeting.

B-4 Staff is wrapping up work on the Annual Report.

C: Information Items:

C-1 Noted the slate of Board Candidates by the Nominating Committee for the 2021 Board Election. Referred to the Board as information only.

C-2 The annual audit is underway.

C-3 A bottle of wine or a box of chocolate was distributed to all community volunteers as a substitute for the cancelation of our Annual Volunteer Appreciation Party.

C-4 Our next Coffee is scheduled for Thursday, February 18, 10:00 AM, at the Plantation House Parking Lot.

C-5 **CAPITAL FUND** – We collected a total of \$527,843 in 2020.

C-6 Noted status of the Dolphin Head Renovation project.

C-7 Noted the Board approved Rules and Regulations have been recorded in the Beaufort County Land Records.

C-8 Work on renovations the six of the Spring Lake tennis courts is underway.

D: Set Board Agenda

Set the January 26, 2021 Board Agenda

E: Executive Session

D-1 Legal Matters

D-2 Personnel Matters