



Hilton Head Plantation Property Owners' Association, Inc.

EXECUTIVE COMMITTEE MEETING MINUTES **February 16, 2021**

CALL TO ORDER:

President Lois Wilkinson called the meeting to order at 10:00 AM.

PRESENT:

Lois Wilkinson
Jim Lucas
Ann Schwab
Jon Heron
Betsy Weppner – Alternate Member

STAFF:

Peter Kristian – General Manager
Chrissy Kristian, Director of Activities

A: Decision Items:

- A-1 Noted recommendation from the Treasurer to adopt a policy on Revenue Recognition. Referred to the Board of consideration.
- A-2 Noted recommendation for the Director of Activities for the Spring Lake Pool operating contract for 2021-2022. Referred to the Board for consideration.

B: Discussion Items:

- B-1 The Board's Annual Retreat and March Board meeting is scheduled for 8:30 AM on Tuesday, March 30, at the Spring Lake Pavilion.

C: Information Items:

- C-1 The 2020 Annual Audit will be available at the Annual Meeting, online, and at the POA Service Center.
- C-2 The Board Election and Annual Meeting are scheduled to be mailed in February.
- C-3 The Annual Meeting is scheduled for 10:00 AM, Saturday, March 27, at the Plantation House parking lot weather permitting.
- C-4 The next Executive Committee meeting is scheduled for 10:00 AM. Tuesday, March 16, at the POA Service Center.
- C-5 The Annual Meeting of the Hilton Head Plantation Conservancy Foundation will be held on Monday, April 20, 2:30 PM, at the POA Service Center.

- C-6 As of February 11, 2021, over \$24,508 has been donated by property owners to the Hilton Head Plantation Conservancy Foundation. This compares with the \$21,921 that was collected in 2020.
- C-7 Thus far, the Capital Transfer Assessment funds collected in 2021 total \$91,452.
- C-8 Our next Coffee is scheduled for Thursday, February 18, 10:00 AM, at the Plantation House parking lot. We will use this as an opportunity to introduce the candidates running for the Board.
- C-9 The following are the cumulative suggestions for this year's Community Service Awards:
- Women's Club for their food drives and fundraising efforts.
 - The Wood Carvers for their work on the entrance sign to the Whooping Crane Conservancy. Ed Butchko, Kelly Byers, and Jan Gantzhorn,
 - Debora Vesey with Debora Vesey Photography-Juergen Thiessen for their photos that were utilized on the POA's new website.

Also, the Following individuals will be recognized from 2020.

- HHP Big Band – Complimentary Summer and Christmas Concerts
 - Erin Tollaksen - For her many hours of service assisting at the Kids Kamp Program (Drop-off, Pick-up and Arts & Crafts)
 - HHP Junior Shag Club – For providing shag dancing lessons to the Green & Red Groups throughout the summer.
 - Bob-Zinn – for his many additional hours of service to the ARB and the HHPPOA Staff
 - Palmetto Coastal – For winning the 2019 Entrance Feature Beautification Contest and for their prompt response to the aftermath of Hurricane Dorian
 - Gordan Fair – for providing 12 weeks of complimentary Tai Chi classes for HHP residents.
- C-10 The Audit is progressing despite the pandemic, the Auditors decided to deploy a limited number of personnel to the POA Office for field work.
- C-11 Survey work associated with the Dolphin Head Recreation area renovation is almost complete.



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- C-12 The Town of Hilton Head Island has been billed \$100,000 for their portion of the latest Pine Island Beach Renourishment project.
- C-13 The Annual Report has been completed and will be included with the 2020 election and Annual Meeting materials.
- C-14 The new HHP website launched with some minor adjustments.
- C-15 Jennifer Westerfeld who works for the Activities Department part time in our scheduling office and for Special Events will be going full time on May 1, 2021. Margie Lechowicz who also currently works part time in the Scheduling Office will be retiring at the end of April 2021.

D: Set Board Agenda

Set the February 25, 2020 Board Agenda

E: Executive Session

Personnel Matters

Security Matter

Legal Matters