



# Hilton Head Plantation Property Owners' Association, Inc.

**TO: Hilton Head Plantation Executive Committee**

**FROM: T. Peter Kristian, CMCA, LSM, PCAM®  
HHP General Manager**

**DATE: October 16, 2020**

**SUBJECT: Executive Committee Meeting**

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There will be an Executive Committee meeting on Tuesday, October 20, 2020, 10:00 AM, at the POA Service Center. A tentative agenda follows.

## **AGENDA**

### **A: Decision Items:**

- A-1 Noted the recommendation of the ARB to update the ARB Guidelines will be on the Board's October 27<sup>th</sup> Agenda. (enclosure)
- A-2 Noted a presentation by Wood+Partners and Architect Tom Parker will be made to the Board regarding the compiling of a bid document for the Dolphin Head Recreation Area renovation. (enclosure)
- A-3 Staff is requesting that the purchase of new Security Department radios be accelerated by two months. The radios are scheduled to be replaced in January of 2021. However, several of the present radios have failed and replacing each individual radio in the present system would be a cost of \$1,500 per radio. This would be a sole provider purchase as Mobile Communications America (formerly Savannah Communications) is the only authorized vendor for the present radio system. (enclosure)

### **B: Discussion Items:**

- B-1 Noted the first call for Board candidates was published in the October 15, edition of *Plantation Living*.
- B-2 Noted community reaction to the results of the Name Change Survey and the Board's action.

**C: Information Items:**

- C-1 To date, the balance in the Capital Transfer fee account is approximately \$382,958.
- C-2 Our last Coffee of the year will be held 10:00 AM on Thursday, November 19, at the Plantation House Parking lot weather permitting.
- C-3 The Activities Department orchestrated a very successful the Trash and Treasure on Saturday, October 3.
- C-4 In lieu of this year's Volunteer Holiday Party, staff is compiling a list of community volunteers that will be called and given the option to choose a red or white bottle of wine as a small thank you for their service.
- C-5 The final Board meeting of 2020 will be held on Tuesday, December 1.
- C-6 The Spring Lake Pool will close for the season on Wednesday, October 31, 2020.
- C-7 This year's Board Christmas Party will be hosted by Lois Wilkinson on Wednesday, December 2. More details to follow.
- C-8 The Deerfield Road drainage project continues with adaptations being made to the installation at the request of adjacent property owners.
- C-9 Staff continues to adapt to life with COVID -19.
- C-10 Fall programs such as the Halloween Pet Parade and the Fall Harvest Festival are being adapted due to COVID-19.
- C-11 The Holiday Hayride and the Children's Christmas Party have been canceled.
- C-12 The Pine Island Beach renourishment project is scheduled to begin the on or about October 26, 2020.

**D: Bids:**

- D-1 Bids for resurfacing six of the twelve Spring Lake Tennis courts. (enclosure)

**E: Set Board Agenda**

Set the October 27, 2020 Board Agenda (enclosure)

**F: Executive Session – End of Year Personnel Matter**