



Hilton Head Plantation Property Owners' Association, Inc.

EXECUTIVE COMMITTEE MEETING MINUTES **February 17, 2020**

CALL TO ORDER:

President Toney Mathews called the meeting to order at 10:00 AM.

PRESENT:

Toney Mathews
Lois Wilkinson
Jim Lucas
Audrey King
Bob Clements – Alternate Member

STAFF:

Peter Kristian – General Manager
Chrissy Kristian- Director of Activities

A: Decision Items:

- A-1 Noted Todd Theodore with Wood+Partners and Architect Tom Parker will be making an updated presentation to the Board on the proposed renovations to the Dolphin Head Recreation Area. The committee discussed an analysis of the proposed project that was submitted by Jim Lucas. This item will be included in the February 25, Board Packet.
- A-2 We have tentatively scheduled a Post Audit meeting for Tuesday, February 25, prior to the Board's regular meeting. The Finance Committee members have been invited to attend.

B: Discussion Items:

- B-1 The Board's Annual Retreat and March Board meeting is scheduled for Tuesday, March 24, 8:30 AM, at the Spring Lake Pavilion.

C: Information Items:

- C-1 The 2019 Annual Audit will be available at the Annual Meeting, online, and at the POA Service Center.
- C-2 The Board Election and Annual Meeting materials have been mailed.
- C-3 The Annual Meeting is scheduled for 10:00 AM, Saturday, March 21, at the Plantation House.
- C-4 The next Executive Committee meeting is scheduled for 10:00 AM, Monday, March 16, at the POA Service Center.

- C-5 The Annual Meeting of the Hilton Head Plantation Conservancy Foundation will be held on Monday, April 20, 2:30 PM, at the POA Service Center.
- C-6 As of February 13, 2020, over \$18,740 has been donated by property owners to the Hilton Head Plantation Conservancy Foundation. This compares with the \$21,921 that was collected in 2019.
- C-7 Thus far, the Capital Transfer Assessment funds collected in 2020 total \$32,412.
- C-8 Our next Coffee is scheduled for Thursday, February 20, 10:00 AM, at the Plantation House. We will use this as an opportunity to introduce the candidates running for the Board.
- C-9 The following are the cumulative suggestions for this year's Community Service Awards:
- HHP Big Band – Complimentary Summer and Christmas Concerts
 - Erin Tollaksen - For her many hours of service assisting at the Kids Kamp Program (Drop-off, Pick-up and Arts & Crafts)
 - HHP Junior Shag Club – For providing shag dancing lessons to the Green & Red Groups throughout the summer.
 - Bob-Zinn – for his many additional hours of service to the ARB and the HHPPOA Staff
 - Palmetto Coastal – For winning the 2019 Entrance Feature Beautification Contest and for their prompt response to the aftermath of Hurricane Dorian
 - Gordan Fair – for providing 12 weeks of complimentary Tai Chi classes for HHP residents
- C-10 Noted the General Manager will be on leave from Thursday, February 27 through Saturday, March 7, 2020.
- C-11 David Mills and his crew repaired a major water main break that affected the Spring Lake Pool, Spring Lake Pavilion, and the Spring Lake Tennis complex.
- C-12 Staff has also repaired a water leak at the Spring Lake Pool.
- C-13 The General Manager has been asked to speak to the local Realtors on Tuesday, February 18, and at the Community Association Institute's Annual Conference on Management Best Practices and National and Local Legislative issues facing Community Associations in June in Hollywood, Florida.



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D: Bids

D-1 The committee unanimously voted to award a bid for pool furniture as specified to "Pool Furniture Supply" in an amount not to exceed \$21,500 to be funded from the Repair and Replacement Fund.

E: Set Board Agenda

Set the February 25, 2020 Board Agenda

F: Executive Session

The Board went into Executive Session to discuss personnel matters.