

**Architectural Review Board
Meeting Minutes
October 22, 2020**

Board Present: Jordan Berliner, Chairman; John Heatherman, Brad Hix, Bob Manne, Jim Nasuti, James Slavetskas, Don Schnackel, Dale Strecker, Bob Zinn,

Absent with notice: N/A

Staff Present: Michele Chisolm

Call to Order: 8:00 AM

Minutes: Bob Zinn motioned to approve the ARB meeting minutes for September 24, 2020. Bob Manne seconded the motion. The September Meeting Minutes were unanimously approved as amended.

Meeting Adjourned: 9:00 AM

Submissions:

1. Lot 7 Prestwick Court #14 Case: 6678
Rafferty
Final Review: Submitted plans to add a screen porch enclosure in the rear. The plans submitted were granted a Final Approval. A final approval letter was forwarded to the Owner and Builder.

Comments from the Board:
 - A landscape plan must be submitted prior to the completion of the project.

2. Lot 22 Oyster Shell Lane #3 Case: 6478
King
Final Review: Submitted plans to add an additional garage bay and relocate the service yard. The plans submitted were granted a Final Approval. A final approval letter was forwarded to the Owner and Architect.

Comments from the Board:
 - Provide details or cross section of the service yard.
 - A Landscape plan is needed to replace the trees removed.

- Update: The Architect provided details of the service yard. A small landscape plan was provided on the site plan to show the installment of four (4) Wax Myrtles to replace the four (4) trees removed.

3. Lot 29 Broomsedge Court #29 Case: N/A
Herbst
Final Review: Submitted plans to add a screened porch addition in the rear. The plans submitted were granted a Final Approval. A final approval letter was forwarded to the Owner and Builder.

Comments from the Board:
 - Provide structural plans.
 - The side elevation roof plan needs to match the 4:12 pitch on the front elevation.

4. Lot 16 Jingle Shell Lane #20 Case: 5076
Redden
Final Review: Submitted plans to add a screen porch enclosure over existing slab. The plans submitted were granted a Final Approval. A final approval letter was forwarded to the Owner and Builder.

5. Lot 2 Manor Court Lane #4 Case: 8574
 Perrone
 Final Review: Submitted plans to add a screen porch enclosure in the rear. The Owner was granted a 6' variance. The plans submitted were granted a Final Approval. A final approval letter was forwarded to the Owner and Builder.
- Comments from the Board:
- Provide structural plans.
 - The side elevation roof plan needs to match the 4:12 pitch on the front elevation.
6. Lot 68 High Bush Drive #4 Case: 5498
 Crawford
 Final Review: Submitted plans to add a single car garage addition in the front of the home. The plans submitted were denied.
- Comments from the Board:
- The plans were not drawn to scale.
 - The driveway details were missing. The details did not show the connection of the driveway to the garage and walkway.
 - Service yard details must be provided.
7. Lot 144 Cottonwood Lane #13 Case: 6584
 Laux/Gremo/Reibesell
 Concept Review: Re-submitted concept plans requesting an 8' variance, to enclose an existing deck and changing the existing roof line. The concept plans submitted were approved. A concept approval letter was forwarded to the Owner and Architect. The Board encourages the owner to move forward with final review plans.
8. Lot 29 Turtle Dove Lane #9 Case: 6440
 Peck
 Concept Review: Submitted concept plans requesting a 5'2" variance to add a garage and master bedroom addition to the rear side of the home. The concept plans submitted were granted approval. A concept approval letter was forwarded to the Owner and Architect. The Board encourages the Owner to move forward with final review plans.
9. Lot 81 Lenora Drive #15 Case: 6527
 Hummel
 Concept Review: Submitted plans requesting a 7'4" variance to add a screen porch enclosure over an existing patio in the rear. The rear has a 30' setback line. The concept plans submitted were approved. A concept approval letter was forwarded to the Owner and Architect. The Board encourages the Owner to move forward with final review plans.
10. Lot 59 Old Fort Way #3 Case: 8479
 Cross
 Concept Review: Submitted concept plans to add two covered porch additions, a future deck and pool, new heated floor space over the new porch addition, and new brick edging and concrete driveway. The concept plans submitted were approved. A concept approval letter was forwarded to the Owner and Architect. The Board encourages the Owner to move forward with final review plans.
- Comments from the Board:
- The roofline on the elevation plan should be reevaluated.

11. Lot 2 Raintree Lane #7 Case: 7942
Devine
Final Review: Submitted plans to install a 4' pool barrier to enclose an existing pool in the rear. The plans submitted were granted a Final Approval. A final approval letter was forwarded to the Owner and Contractor.
12. Lot 28 Edgewood Drive #20 Case: 6148
Gray
Final Review: Submitted plans to install a 4' pool barrier to enclose an existing pool in the rear. The plans submitted were granted a Final Approval. A final approval letter was forwarded to the Owner and Contractor.
13. BPI (formerly Windows on the Waterway) street sign
BPI Kenneth Padgett
Final Review: Submitted final proposal of new street sign on the corner of Skull Creek Drive and Waterway Lane and a temporary coffee sign in the rear next to steps to be view by the Residents and customers of Skull Creek Marina. The Board stated that the trim on the sign needed to be white to match the Safe Harbor Sign. The temporary coffee sign in the rear was approved for ninety (90) days.

Sign-off approved landscape plans

Lot 110 Crooked Pond Drive #7

Lot 7 Oyster Reef Drive #17

Administrative:

14. Lot 186 Crooked Pond Drive	\$ 25	patio	Case: 7737
15. Lot 82 Oyster Bateau Court #8	\$ 50	wood rot	Case: 5917
16. Lot 44 Sea Robin Court #11	\$ 50	new construction color change	Case: 8840
17. Lot 78 Tall Pines #6	\$ 25	railings	Case: 6083
18. Lot 72 Red Bay Court #3	\$ 150	driveway, walkway pavers	Case: 6069
19. Lot 144 Purple Martin Lane #40	\$ 50	windows	Case: 6331
20. Lot 4 Dolphin Point Lane #15	\$ 25	driveway	Case: 6423
21. Lot 110 Crooked Pond Drive #7	\$ 75	landscape	Case: 7556
22. Lot 17 Oyster Reef Drive #7	\$ 75	landscape	Case: 7651
23. Lot 144 Misty Morning Drive #26	\$ 150	all paver driveway	Case: 6972
24. Lot 50 High Bluff Road #117	\$ 150	patio, siding, landscape	Case: 6975
25. Lot 18 China Cockle Lane #23	\$ 50	spa, landscape	Case: 5251
26. Lot 2 Towhee Road #3	\$ 50	windows doors	Case: 5666
27. Lot 51 Deerfield Road #66	\$ 50	windows doors	Case: 5069
28. Lot 194 Anglers Pond Lane #10	\$ 50	patio	Case: 7754
29. Lot 35 Bear Creek Drive #50	\$ 50	patio	Case: 5783
30. Lot 22 King Rail Lane #17	\$ 50	patio	Case: 7832
31. Lot 143 Persimmon Place #29	\$ 50	landscape	Case: 7382
32. Lot 38 Sparrow Hawk #11	\$ 75	patio	Case: 5159

October Fees

Review Fees:	\$ 5,200
Administrative Fees:	\$ 1,250
Total Fees:	\$ 6,450
Y.T.D.	\$ 53,200
Tree Mitigation Fees:	\$ 915
Y.T.D.	\$ 12,539
Fines Issued:	\$ 100
Fines Collected:	\$ 100
Fines Y.T.D.	\$ 100

The next scheduled ARB Meeting will be November 19, 2020.