



# Hilton Head Plantation Property Owners' Association, Inc.

## **EXECUTIVE COMMITTEE MEETING MINUTES** **January 16, 2023**

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### **CALL TO ORDER:**

President Ed Schottland called the meeting to order at 10:00 AM.

#### **PRESENT:**

Ed Schottland  
Carlton Dallas  
Jon Heron  
Lori Schmidt  
Margie Lechowicz – Alternate  
Jordan Berliner

#### **STAFF:**

Peter Kristian – General Manager

### **AGENDA**

#### **A: Decision Items:**

- A-1 Noted recommended appointments to the 2024 Election Committee. Referred to the Board for consideration.
- A-2 Noted recommended appointments to the 2024/2025 Nominating Committee. Referred to the Board for consideration.
- A-3 Noted recommendation from the Communications Committee for the 2024 Resident Opinion Survey with be on the Board's agenda on January 23. After discussion two versions will be forwarded to the Full Board for consideration.

#### **B: Discussion Items:**

- B-1 We have been notified by the Security Chiefs Association of Greater Hilton Head that our Officer Michael Howard has been chosen to be Security Officer of the Year. He will be honored at a special meeting of the Security Chief's Association on Friday, January 19, 2024.
- B-2 Noted staff will provide recommendations for Community Service Awards for the Board's February meeting. Please provide any suggestions to the General Manager.
- B-3 Staff is working on the ballot format for the 2024 Election and Annual Meeting.

B-4 Staff is wrapping up work on the 2023 Annual Report.

**C: Information Items:**

C-1 Noted the slate of Board Candidates by the Nominating Committee for the 2024 Board Election and one Petition Candidate. Refer to the Board as information only.

C-2 The annual audit is underway.

C-3 Staff has reached out to an acoustical engineer to receive a recommendation on how to alleviate some of the acoustical concerns inside the new Dolphin Head Recreation building. Wood+Partners is getting pricing for some additional parking lot lights for the Dolphin Head area.

C-4 We continue to track the Corporate Transparency Act. The Community Associations Institute (CAI) has written a letter to the regulatory agency charged with the enforcement of this new requirement requesting that Community Associations be exempt from the new registration requirements.

C-5 Our next Coffee is scheduled for Thursday, February 22, 10:00 AM, at the Plantation House when the Board Candidates will be introduced.

C-6 **CAPITAL FUND** – We collected a total of \$605,441 (unaudited) in 2023.

C-7 Noted status of the Spring Lake Tennis court renovations six courts are scheduled to receive a facelift.

C-8 Noted the Covenants Committee generally reviews the Rules and Regulations every other year, 2024 is the next scheduled review.

C-9 The Mayor and our two Town Council Representatives have been invited to attend the Board Orientation on Tuesday, March 26.

C-10 Over Christmas 2023 we raised a little over \$1,234 for the Holiday Christmas Families. All Departments turned in an envelope. This outpouring made this Christmas special for three families that were not sure if they would be able to have a wonderful Christmas. The families were overwhelmed with joy that they would be able to put smiles on their children's faces this year. Although all departments participated Tomika, Williette, and David headed up this effort.

C-11 We are waiting for the December 2023 CPI numbers to calculate the new CAP for the Capital Transfer Fee.



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C-12 Our three end of year community events were overwhelmingly supported by the community including the Children's Christmas Party, which drew a record number of participants; the Holiday Hayrides, which were sold out in short order; and the Big Band Christmas Concert that filled the Plantation House parking lot with folks enjoying the music. A special thank you to Chrissy and Jen for all the planning work for the Volunteer Recognition Party.

**D: Set Board Agenda**

Set the January 23, 2024, Board Agenda

**E: Executive Session**

Legal and Personnel Matters