

**Hilton Head Planation
Property Owners' Association
Covenants Committee Meeting Minutes
January 17, 2023**

Call to Order:

Chairman Carlton Dallas called the Covenants Committee meeting to order at 8:30 AM on Tuesday, January 17, 2023.

Attendance:

Members

Carlton Dallas	Lois Wilkinson
Robert Clemens	Daniel Clare
Steve Schwab	Michelle Elliott
James Daniel	

Staff

Williette Lee
Peter Kristian

Absent with notice

Margie Lechowicz

Approval of Meeting Minutes:

Upon the motion of Robert Clemens and seconded by, James Daniel, the November 15, 2022, meeting minutes were unanimously approved as corrected.

Summary of Monthly Reports:

Non-Moving Violations: Williette Lee reported 128 non-moving violations for November/December 2022, 64 compliance letters were forwarded to violators, 20 fines issued.

YTD Issued: \$21,300

YTD Collected: \$19,025

Property Issues: Michele Chisolm reported 25 area inspections completed for November/December 2022, 7 properties corrected property issues, 28 compliance letters were forwarded.

New Business: Recorded Rules and Regulations

Old/Ongoing Business: Peter Kristian reported that the total collected for Capital Transfer Fee for 2022 was an astounding \$622,900 + for the year. The Board held a Pre-Audit meeting with the Finance Committee and our Auditors on scheduling and preparing the 2022 Audit. The new HHI Town Mayor and the two Town Council members who represent HHP to attend our Board Orientation at the end of March. We will be replacing the sign and Palmetto Electric light pole that was hit by an apparent drunk driver at the entrance to HHP. Coffee with Peter will be February 16, 2023, at the Plantation House, we will use part of the meeting to introduce the candidates running for the three open seats on the Board.

Adjournment:

James Daniel motioned to adjourn the meeting; Daniel Clare seconded the motion; the meeting adjourned at 9:02 AM.

Submitted by Williette Lee

