## HHPPOA COVENANTS COMMITTEE MEETING TUESDAY, June 16, 2020, at 8:30am POA Board Room AGENDA

- Call to order
- Approval of May 19, 2020 meeting minutes
- Reports
  - Non-Moving violations
  - Area inspections
- New Business
  - o Small Motorized Vehicles and 2020-2024 Strategic Planning
  - Amending the Rules and Regulations to define the Reciprocal Agreement between Hilton Head Plantation and Sea Pines.
- Old/Ongoing Business
  - o General Manager comments and issue updates

### **Enclosures:**

- Minutes for May 19, 2020
- Non-Moving Violations Report
- Area Inspections Report

We will briefly discuss the area inspections and non-moving violations report.

If you have any questions about the reports, you can contact me later by phone or email.

### Hilton Head Planation Property Owners' Association Covenants Committee Meeting Minutes May 19, 2020

### I. Call to Order:

Chairwoman Lori Schmidt called to order the meeting of the Covenants Committee at 8:55 a.m. on Tuesday, May 19, 2020 at the Plantation House.

### II. **Introduction:**

New Committee Member, Lori Schmidt (Chairwoman), Toney Mathews were introduced to the Covenants Committee.

### III. Attendance:

MembersStaffLori SchmidtJim NasutiWilliette LeeToney MathewsSteve SchwabPeter KristianWilliam ChildsArmando LindeMichele ChisolmJim Coleman

Guests: Lois Wilkinson, POA Board President and Jon Heron, POA Board Vice President.

### IV. Approval of Meeting Minutes:

Corrections were made to Steve Schwab and Jim Nasuti email address. Upon the motion of Jim Nasauti and seconded by Steve Schwab, the February 18, 2020 meeting minutes were unanimously approved.

### V. Summary of Monthly Reports:

Non-Moving Violations: Williette Lee reported 412 non-moving violations for February, March and April, 9 compliance letters were forwarded to violators, 101 fines issued.

<u>Property Issues</u>: Michele Chisolm reported 68 area inspections completed. 22 properties corrected property issues. 51 compliance letters were forwarded.

### VI. New Business:

The Committee discussed feedback from the Security Board regarding Small Motorized Vehicles and reviewed the 2020-2024 Strategic Planning. Inspection Areas sheets must be submitted by June 15, 2020.

### Old/Ongoing Business:

Peter Kristian, General Manager, stated that Spring Lake Pool and Kids Kamp will remain closed until further guidance from the elected officials and the CDC. Spring Lake Tennis opened with restrictions.

### VII. Adjournment:

Bill Childs motioned to adjourn the meeting; Steve Schwab seconded the motion, the meeting adjourned at 10:26 a.m.

Submitted by Williette Lee



TO:

Hilton Head Plantation Board of Directors

FROM:

**Lori Schmidt, Covenants Committee Chairperson** 

Williette Lee, Community Relations Specialist

DATE:

June 23, 2020

**SUBJECT: Sea Pines Reciprocal Agreement** 

Background: The Covenants Committee is currently reviewing the HHP Rules and Regulations

regarding Sea Pines Property Owner's decal, shared reciprocal alliance whereby each plantation recognizes the other RPO decal and allows entry to each other's

plantation.

**Staff Input:** Staff recommends amending the Rules and Regulations to define the Reciprocal

Agreement between Hilton Head Plantation and Sea Pines.

### **PUBLISHED AMENDMENT TO RULES AND REGULATIONS: Guidelines and Restrictions**

Section D I. Access, Control, Vehicles, and Parking

### C. Admission

- 1. Vehicles bearing valid State registration and a Hilton Head Plantation decal/pass, shall normally be admitted without restriction.
- 2. Hilton Head Plantation and Sea Pines Plantation share a reciprocal covenant alliance whereby each community recognizes the others RPO decal and allows entry into each other's community. This reciprocal agreement does not apply to Sea Pines Plantation Property Owner I.D. cards. Authorized clearance issued does not give Sea Pines Plantation Property Owners the privilege to use Hilton Head Plantation Property Owner amenities, fish in Jagoons, or to use beach access and parking facilities.

### Action

**Requested:** Consider amending the Rules and Regulations defining the Reciprocal Agreement between Hilton Head Plantation and Sea Pines. Refer to the Board for adoption.



**TO:** Hilton Head Plantation Executive Committee

FROM: Lori Schmidt, Covenants Committee Chairperson

Williette Lee, Community Relations Specialist

**DATE:** June 16, 2020

**SUBJECT: Sea Pines Reciprocal Agreement** 

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### Action

Requested: Consider amending the Rules and Regulations defining the Reciprocal Agreement

between Hilton Head Plantation and Sea Pines.

Community Services Associates, Inc.

# SEA PINES GATE ENTRY POLICY

Version: Approved November 21, 2017



employee decal passes for one vehicle per employee. Persons shopping at the center will be subject to the standard casual daily visitor fee as set forth in Appendix A. SPC will be issued unique CPO ID Code for requesting GEP. SPC will follow the same requirements as it pertains to Part 3 of this Policy.

- **4.2.2** Restrictions: Changes in the Gate Entry Pass Policy may not materially affect access to Sea Pines Center shops without the consent of the Sea Pines Center as granted by 1987 "agreement for assignment of partnership interest in Sea Pines Center."
- 4.2.3 Procedures: Sea Pines Center's Owner and Tenants will maintain a current employee roster with the Security Administration Office at all times and will be responsible for the return of all decals of terminated employees. Passes are in effect 24 hours daily. Entrance During 1am 6am will require check-in at the gate. Shop owners needing access for a customer returning merchandise can call security for a pass. Customer will show merchandise and receipt when picking up a pass at the welcome center security window.

### Section 4.3 Commercial Property Owners (Tennis)

**4.3.1** Policy: Persons scheduling tennis lessons within Sea Pines may have a GEP reserved by the CPO to attend such an event. The CPO must contact the Director of Safety, Security and Transportation for preapproval and follow the required procedures stated by CSA.

## Section 4.4 Hilton Head Plantation approved November 2017

- 4.4.1 Policy: Sea Pines and Hilton Head Plantation share a reciprocal covenant alliance whereby each community recognizes the others RPO decal and allows entry into each other's community. This reciprocal agreement does not apply to Hilton Head Plantation Property Owner I.D. cards. Authorized clearance issued under this section does not give Hilton Head Plantation Property Owners the privilege to use Sea Pines Property Owner amenities, fish in lagoons, or to use beach access and parking facilities.
- 4.4.2 Procedures: As stated.

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### Section 4.5 Marriott Grande Ocean Resort

- 4.5.1 Policy: These owners will be entitled to the same Sea Pines GEP privileges as Timeshare Property Owners located inside Sea Pines.
- **4.5.2** Restrictions: The pass privileges in this Section are exclusive to owners of timeshare units at Grand Ocean Resort and will not be extended to Grand Ocean hotel guests, conference guests, resort staff, administrative or management personnel, renters of timeshare units or individuals taking part in any type of sales promotion.

#### 4.5.3 Procedures:

- a. Vehicle passes: These owners will be issued distinctive vehicle entry passes on the basis of one pass per bedroom valid only during the period they are in residence in their timeshare unit.
- b. **Bicycle passes:** In addition; they will be permitted bicycle entry at the Ocean Gate by presenting a Distinctive Bicyclist Identification Pass issued by Grand Ocean Resort via Sea Pines Security. Each individual must present a pass to enter.

## PART 3 PARTIES WITH SPECIAL ACCESS RIGHTS

Definition: This section covers those access rights granted to the Sea Pines Resort (SPR) and the Sea Pines Center (SPC) or their successors, including all property owners or other entities that have entered into a gate access agreement approved by the CSA Board of Directors (e.g., Sea Pines Country Club, Marriott Grande Ocean and Seabrook. Also included are those entities granted access under Sea Pines Covenants (e.g., Hilton Head Plantation property owners and Active Duty Military).

### Section 3.1 Sea Pines Resort (SPR)

- 3.1.1 Policy: SPR guests, employees, and invitees, including persons coming to events and functions at SPR facilities, have the right of access to enter through the Sea Pines gates without charge to go to said event. Accordingly, CSA shall not charge a fee to persons going to these events or functions, including, but not limited to, sporting events, banquets, weddings, meetings, fund raisers, family gatherings, civic, charitable and cultural events and any other event, meeting or gathering at SPR facilities. Also, commercial passes will be issued without charge to delivery vehicles for authorized Sea Pines Resort (SPR) operations only and upon presentation of a bill of lading or invoice indicating a delivery point within the Plantation.
- 3.1.2 Procedures: SPR will provide to CSA's Security department/Central Dispatch a list naming the event's attendees. SPR will fax or hand deliver the list of attendees 48 hours before the event or as soon as practicable and may supplement with a later list of additional attendees, which list shall be acceptable to CSA's Security department/Central Dispatch. Should a name not appear on said list, a person identifying themselves as going to a specific Resort event on that date, if that event is a listed event, shall be issued a gate pass and given access without charge upon providing their name to the gate officer.

Restrictions: Paragraph 3 of the 1988 Covenants provides that the Gate Policy as to Sea Pines Resort shall not be changed without its consent.

### Section 3.2 Sea Pines Center (SPC)

- 3.2.1 Policy: Persons exclusively & permanently employed by the property owner are authorized free employee decal passes for one vehicle per employee. Persons shopping at the center will be subject to the standard casual visitor fee as set forth in Appendix A.
- 3.2.2 Procedures: Sea Pines Center's Owner and Tenants will maintain a current employee roster with the Security Office at all times and will be responsible for the return of all decals of terminated employees. Passes are in effect 24 hours daily. Entrance between midnight and 5:30 AM will require check-in at the gate. Shop owners needing access for a customer returning merchandise can call security for a pass. Customer will show merchandise and receipt when picking up a pass at the welcome center security window.

### Section 3.3 Hilton Head Plantation

- 3.3.1 Policy: Sea Pines Plantation and Hilton Head Plantation share a reciprocal covenant alliance whereby each plantation recognizes the others RPO decal and allows entry into each other's plantation.
- 3.3.2 Procedures: As stated.

Updated 11/24/15

Previous

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TO:

GENERAL MANAGER

FROM:

COVENANTS

DATE:

6/1/2020

**SUBJECT:** COVENANTS DEPARTMENT ACTIVITIES REPORT FOR MAY 2020

	2020 M	<u>2019</u>	<u>2020</u>	<u>D</u> 2019	TOTAL 2020
RESIDENT BEHAVIOR Code of Conduct Juvenile Activity	1 0	2 1	10 2	9 5	20 5
ACCESS CONTROL Pass Abuse Guest Pass Abuse Commercial	7 9	2 1	25 13	23 3	94 6
NOISE COMPLAINT	1	2	1	2	9
TRESPASSING	22	12	73	30	130
PARKING Vehicle in Non-Designated Area Expired Decal/Guest Pass	86 17	47 4	306 52	365 35	606 113
RECREATIONAL VEHICLES/TRAILERS	39	6	90	90	180
EXPIRED LICENSE PLATE STICKER	6	19	39	71	122
INOPERABLE VEHICLE	0	15	3	28	30
UNAUTHORIZED MOTORIZED VEHICLE	0	3	6	11	34
PET CONTROL At Large/Unattented No Collar/Tags	7 3	8 6	40 22	34 21	77 56
PET BEHAVIOR Nuisance Molests Trespassing	0 1 0	0 0 5	6 6 8	10 7 18	18 9 43
Fishing Harassment of Wildlife Feeding of Alligators	3 0	0	3 0	0 1	1
LAGOON VIOLATIONS	0	0	0	0	0

	<u> 2020</u>	<u>AY</u> 2019	2020 <u>Y</u> 1	<u>D</u> 2019	TOTAL 2020	
DAMAGE TO POA PROPERTIES	8	0	8	0	0	
FIREWORKS/FIREARMS Use Display on Private Property Use Display on Common Property	0 0	0	0	3 2	4 2	
OTHER VIOLATIONS	74	8	201	46	129	
SOLICITATION	1	0	1	2	6	
COMMON PROPERTY Trespass after Hours Disturbing the Peace	3 0	2 0	3 1	4 0	52 0	
VIOLATING FACILITY RULES	0	0	0	2	75	
COMMERCIAL ACTIVITY AFTER HOURS	0	5	7	17	47	
ILLEGAL REMOVAL TREES/LANDSCAPE	0	0	0	3	5	
ILLEGAL DUMPING	1	2	6	13	43	
COMMERCIAL CONTRACTOR VEHICLES No Commercial Decal/Day Pass No Business Signs Displayed	2 7	3 11	3 117	11 39	16 148	
COMMERCIAL VENDORS Parking No Current Drivers License Trespassing	0 2 0	6 2 2	12 6 8	39 3 3	75 9 17	
RESIDENTIAL CONTRACTORS	4	4	77	24	60	
SUMMARY Total Violation Activity	305	178	1157	975	2,244	

## Covenants – Property Owner Fines Issued and Fees Collected May 2020

Jwner/Company	Address	Fine Issued	Fees Collected
	Vehicles and Parking		
Lucius Moore	10 Twisted Cay Lane	\$ 0.00	\$ 25.00
	Rules of Conduct		
Nichelle Campbell	61 Bear Creek Drive	\$ 0.00	\$100.00
	Abuse of guest pass		
Brian Lake	2 Oyster Bay Place	\$ 0.00	\$ 50.00
Tarak Kitak alam	Abuse of guest pass	7000	
Jack Nicholas	46 Bear Creek Drive	\$ 0.00	\$ 50.00
Jennifer Davis	Rules of Conduct	± 0.00	± F0 00
Jennie Davis	7 Wild Holly Court Abuse of guest pass	\$ 0.00	\$ 50.00
Clark Fons	8 High Bush Drive	\$ 0.00	\$ 50.00
CIGITATIONS	General Maintenance	\$ 0.00	\$ 30.00
Andy Wallington	54 Deerfield Road	\$ 0.00	\$700.00
7 indy 7 idningeon	Abuse of guest pass	\$ 0.00	\$700.00
Cheryl Metz	16 Bent Tree Lane	\$ 0.00	\$ 75.00
	Abuse of guest pass		7.5.00
John Holmes	10 Sweet Bay Lane	\$ 0.00	\$100.00
	Rules of Conduct		
Aaron Froemming	7 Tall Pines	\$ 0.00	\$100.00
	Pet Violations		
Steven DeSantis	27 Rusty Rail Lane	\$ 0.00	\$100.00
	Trespassing		
Alfredo Jimenez	51 Old Fort Drive	\$ 0.00	\$100.00
	Vehicles and Parking		
Andrew Harrell	5 Carma Court	\$ 0.00	\$100.00
Jaka Darma	Pet Violation	+ 0.00	1000 00
John Bruno	37 Big Woods Drive	\$ 0.00	\$200.00
Jaramy Proce	Abuse of guest pass 13 Bent Tree Lane	¢ 0 00	4100.00
Jeremy Press	Violating rules commercial vendors	\$ 0.00	\$100.00
Kathlyn Hallinan	4 Glenmoor Place	\$ 0.00	\$100.00
radily i Hallinan	Abuse of guest pass	\$ 0.00	\$100.00
Greg Goodrich	13 Ellenita Drive	\$50.00	\$ 50.00
o. og oodini.	Vehicle and Parking	450.00	\$ 50.00
Michael Betlejewski	4 King Oak Court	\$25.00	\$ 25.00
	Trespassing	7=	
Caprice Wilborn	5 Carma Court	\$ 0.00	\$100.00
	Rude and Obnoxious Behavior		
Gregory Hollis	11 Pheasant Run	\$25.00	\$ 25.00
	Vehicles and Parking		
Pouglas Eck	19 Angel Wing Drive	\$50.00	\$ 50.00
	Abuse of guest pass	~	
Michael Dougherty	9 Royal James Drive	\$100.00	\$100.00
	Abuse of guest pass		
Warren Rodkin	26 Cygnet Court	\$100.00	\$100.00

## Covenants – Property Owner Fines Issued and Fees Collected May 2020

James Backart	Abuse of guest pass	<b>AFO 00</b>	#F0.00
James Paskart	27 Pearl Reef Lane	\$50.00	\$50.00
Jacqueline Leve	Trespassing	#100 00	4100.00
Jacqueline Levy	47 Old Fort Drive	\$100.00	\$100.00
Corold Ladwig	Abuse of guest pass 26 Ellenita Drive	42E 00	¢ 25 00
Gerald Ladwig		\$25.00	\$ 25.00
Phil Madhere	Vehicles and parking	#100.00	A100.00
Pilli Mauriere	38 Seabrook Landing Drive	\$100.00	\$100.00
Jonathan Taber	Abuse of guest pass 10 Wild Turkey Run	\$50.00	¢50.00
Johannan Tabel	Pet Violation	\$50.00	\$50.00
Martin Krohl	52 Old Fort Drive	\$50.00	¢Ε0 00
riai dir Kroni	Vehicles and parking	\$30.00	\$50.00
Oana Bejan	6 Gaspee Court	\$50.00	\$50.00
Odrid Dejair	Abuse of guest pass	\$30.00	\$30.00
Kelly Pollock	6 Pine Sky Court	\$100.00	\$100.00
reny i onock	Vehicle and parking	Ψ100.00	\$100.00
Jim Kellam	23 Honey Locust Circle	\$150.00	\$150.00
Siiii Reilaiii	Vehicle and parking	φ130.00	\$130.00
Mark Varney	4 Salt Wind Way	\$50.00	\$50.00
rank variey	Trespassing/Firearms	ψ50.00	\$30.00
Michael Bennett	12 Wing Shell Lane	\$150.00	\$150.00
. Horida Darmiace	Vehicles and Parking	φ150.00	\$150.00
Steve Kirkpatrick	9 Twisted Cay Lane	\$50.00	\$50.00
	Vehicles and Parking	450.00	430.00
Todd Lampe	2 Flying King Court	\$100.00	\$100.00
	Vehicles and Parking		4200100
Joel Lewis	4 Maplewood Court	\$50.00	\$ 0.00
	Vehicles and Parking		7 0.00
Gary Matney	7 Dunlin Place	\$50.00	\$ 0.00
	Vehicles and Parking		7 000
Michael Foy	1 Cygnet Court	\$50.00	\$ 0.00
	Unauthorized burning		
Christopher Allen	2 Bobcat Lane	\$50.00	\$ 0.00
	General Maintenance		
Melissa Bragg	2 Wild Turkey Run	\$100.00	\$100.00
	Pet Violation		
Jennifer Lockhart	18 Whitetail Deer	\$50.00	\$ 0.00
	Vehicles and Parking		
obert Parent	116 Headlands Drive	\$25.00	\$ 0.00
	Vehicles and Parking		
Christopher Barton	34 Cottonwood Lane	\$50.00	\$ 0.00
	Vehicles and Parking		
William Lynch	259 Seabrook Drive	\$50.00	\$ 0.00

## Covenants – Property Owner Fines Issued and Fees Collected May 2020

Pet Violation		
11 Santa Maria Drive	\$150.00	\$ 0.00
Vehicles and Parking		
1 Seabrook Landing Drive	\$ 50.00	\$ 0.00
Pet Violation		
	\$100.00	\$ 0.00
	107	
	\$25.00	\$ 0.00
	\$100.00	\$ 0.00
	\$50.00	\$ 0.00
	1,5000	
	\$50.00	\$ 0.00
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	\$50.00	\$ 0.00
	d100.00	* 0.00
	\$100.00	\$ 0.00
	¢100.00	+ 0 00
3 Pineiana Roda	\$100.00	\$ 0.00
=		
Total	\$2,625.00	\$3, <b>6</b> 75.00
	11 Santa Maria Drive  Vehicles and Parking 1 Seabrook Landing Drive  Pet Violation 21 Hickory Forest Drive  General Maintenance 9 Twisted Cay Lane  Vehicles and Parking 47 Old Fort Drive  Unauthorized burning 22 Myrtle Bank Road  Pet Violation 15 Crooked Pond Drive  Vehicles and Parking 23 Myrtle Bank Road  Rules of Conduct 9 Black Gum Place  Rules of Conduct 3 Pineland Road	11 Santa Maria Drive  Vehicles and Parking 1 Seabrook Landing Drive  Pet Violation 21 Hickory Forest Drive  General Maintenance 9 Twisted Cay Lane  Vehicles and Parking 47 Old Fort Drive  Unauthorized burning 22 Myrtle Bank Road  Pet Violation 15 Crooked Pond Drive  Vehicles and Parking 23 Myrtle Bank Road  Rules of Conduct 9 Black Gum Place  Rules of Conduct 3 Pineland Road  \$100.00

## Covenants – Contractor Fines Issued and Fees Collected May 2020

wner/Company		Fine Issued	Fees Collected
	Vehicles and Parking		
Primos Construction	39 Tucker Court	\$ 0.00	\$100.00
	Trespassing		291
Bull Creek Management	69 Doe Island Road	\$ 0.00	\$100.00
Camaa	Sapos	± 0.00	*100.00
Sapos	1 Sapos Place Abuse of guest pass	\$ 0.00	\$100.00
Pastor Roofing	1815 Columbia Hwy-N	\$ 0.00	\$100.00
Tuotor Rooming	Abuse of guest pass	7 0100	\$100.00
Karl Gadson	204 Mitchellville Road	\$ 0.00	\$100.00
	No business signage		
Cecilia Reyna	42 Sunday Ford	\$ 0.00	\$25.00
	Illegal dumping		
Christopher Ramirez	29 Yucca Drive	\$ 0.00	\$50.00
E&M Services	No driver's license 132 Red Cedar Street	¢ 0 00	#150.00
EXIM Services	Trespassing	\$ 0.00	\$150.00
Jose Soto	3 Lalic Lane	\$ 0.00	\$50.00
3030 0010	Abuse of guest pass	4 0.00	450,00
Maria Zaragaza	15 7 <sup>th</sup> Avenue	\$50.00	\$50.00
	Vehicles and Parking		
rool Scouts	14 Old Fort Drive	\$50.00	\$50.00
	No business signage		
CP Framing and Siding	7034 Purrysburg Road	\$25.00	\$25.00
	Vehicles and Parking	****	W. a a a a a
Construtechnik	207 Marshland Road	\$100.00	\$100.00
Drimos Construction	Abuse of guest pass	#E0.00	+50.00
Primos Construction	39 Tucker Court Rules of Conduct	\$50.00	\$50.00
Thomas Bruns	419 May River Road	\$100.00	\$100.00
monias brans	Vehicles and Parking	\$100.00	\$100.00
American Paving Designs	29 Plantation Drive	\$100.00	\$100.00
Annonvan Faving 2 daigne	Vehicles and Parking	4100100	4100.00
HHI Roofing	201 Caudwell Drive	\$75.00	\$75.00
	Vehicles and Parking		1.000
Hardscape Products	535 State Road	\$50.00	\$ 0.00
	No business signage		
Selvin Painting	119 Hear Stone Circle	\$25.00	\$ 0.00
	Vehicles and Parking	W	
Stromer Plumbing	24 Waterway Drive	\$100.00	\$ 0.00
DC C	Vehicle and Parking	****	
DS Construction	6 Annabella Lane	\$100.00	\$ 0.00
TOM Flooring	No business signage 1729 Okatie Hwy	#2F 00	* 0.00
I&M Flooring	No business signage	\$25.00	\$ 0.00
	1 Sapos Place	\$25.00	\$ 0.00

### Covenants – Contractor Fines Issued and Fees Collected May 2020

	То	otal \$1,350.00	\$1,325.00
		,	<b>4</b> 0.00
Angela Zavala	Abuse of guest pass 36 Woodland Hills Drive	\$100.00	\$ 0.00
Charlene Neste	Abuse of Sea Pines Decal 25 N Calibogue Road	\$50.00	\$ 0.00
Coastal Craftsmen	Trespassing 20 Gibson Drive	\$100.00	\$ 0.00
Front Door Refinishing	Vehicles and Parking 8 Salt Wind Way	\$100.00	\$ 0.00
Perez Carpentry	No business signage 188 Grove Park	\$25.00	\$ 0.00
Joseph Weber	Abuse of guest pass 288 Pickett Mill Road	\$100.00	\$ 0.00

Property Owners Contractors Total

Total Fines Levied: \$2,625.00 \$1,350.00 \$3,975.00

Total Fines Collected: \$3,575.00 \$1,325.00 \$4,900.00