

HILTON HEAD PLANTATION PROPERTY OWNERS' ASSOCIATION, INC BOARD OF DIRECTORS

ARCHITECTURAL REVIEW BOARD

Pursuant to the Hilton Head Plantation Declaration Article VII Section 1. The Board shall establish an Architectural Review Board (ARB) as a function of the Association.

RESPONSIBILITY

Subject to the Board's approval, the ARB will develop Guidelines, Review Procedures, Rules and Regulations. The ARB shall have the authority to (a) review plans and approve or disapprove all plans for real property improvements, (b) accept property owners compliance deposits, (c) establish and collect fees, (d) assess fines subject to the Board's approval and (e) other functions as designated by the Board.

The ARB shall perform the following functions, which include, but are not necessarily limited to:

1. Observe and comply with the General Guidelines established for all Committees.
2. Review for approval the plans and specifications for new construction, additions, alterations and improvements to all residential properties. This includes, but is not limited to aesthetics, siting, drainage, landscaping, exterior colors, re-roofing, re-painting, pools, pool enclosures, recreational equipment, and tree removals. When requested the ARB will assist in the review, execution, and inspections of all POA improvement projects on Common Properties and Restricted common Properties. Approval by the ARB does not attest to the structural integrity of the submission or to its compliance with local building codes.
3. Review plans in accordance with the following documents: Article VII Section 2. of the Declaration and Article 1 of the Class A Covenants, the Class B covenants Part 1, the Class C covenants section 3 and the class D covenants section 3.
4. Report all infractions and violations both within and beyond first mention to the Architectural Review Board Administrator.
5. Review, discuss and report to the General Manager/Architectural Review Board Administrator any problems, concerns or recommendations made by residents.
6. Perform such other functions as directed by the BOARD.

MEMBERSHIP

The ARB is composed of a Chairperson who is a member of the POA Board of Directors, six (6) members and up to three (3) alternates who are appointed by the POA Board of Directors, and one (1) Architectural Administrator as follows:

- One (1) Chairperson, property owner, and member of the POA Board of Directors.
- Four (4) property owners who have an interest in and some experience in activities related to construction.
- One (1) SC Registered architect consultant
- One (1) SC Registered landscape architect or land planner consultant
- Up to three (3) qualified property owners are appointed to serve as alternates in the absence of any of the four property owner members.
- One (1) Architectural Administrator and support personnel as is necessary to conduct the business of the Board.

Each member of the Architectural Review Board shall have one equal vote with the exception of the Architectural Administrator, who does not have any voting privileges. The Chairperson shall only vote in the event of a tie on any issue or to make up a quorum. An alternate's right to vote is vested only when the alternate is replacing a member.

The Administrator has the authority to approve the following: All required or requested on-site inspections. Also includes, but not limited to, tree removals, re-roofing requests, repainting requests, direct broadcast satellite (DBS) and multi-point distribution service (MMDS) antennas and recreational equipment (in conjunction with Covenants Administrator).

The Administrator shall not approve any changes, which do not comply with the Administrative approval requirements of the ARB. No other changes can be made without the approval of the ARB.

ATTEST:

DATE

PRESIDENT

CORPORATE SEAL